

MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET HOUSE, TRING ON MONDAY 28th NOVEMBER 2011 AT 8.00pm.

Present: Councillors: Mrs R Ransley (Chairman)
J S Allan
H Alison
Mrs G Haynes
Mrs P Hearn
M Hicks
N Hollinghurst

Also present: Mr K Gray (Town Clerk)
Mrs B Daytonn (Deputy Town Clerk)

16190. **APOLOGIES**

RESOLVED: To receive and accept apologies for absence from Councillors Batchelor, Tolley and Nutkins.

16191. **DECLARATIONS OF INTEREST**

Cllr Mrs Hearn declared an interest in item 12 (Precept/Budget) as she is a business tenant of the Council. The Clerk advised there was no interest to declare as no discussion was to take place on changes to rental income as these were all set in contracts.

Cllr Mrs Ransley declared an interest in item 7 (Grants – some volunteer work for Beaver Group but not involved in management of group in any way or TB Swimming Club). The Clerk advised there was no personal or pecuniary interest.

16192. **MINUTES**

RESOLVED: To accept and sign the minutes of the meeting held on 5/9/11 as a true record and signed by the Chairman.

16193. **MATTERS OF REPORT FROM THE MINUTES**

No matters to report.

16194. **CHAIRMAN'S COMMUNICATIONS**

No matters to report.

16195. **PUBLIC PARTICIPATION**

No members of the public present.

16196. **GRANTS**

- Application from Tring Beavers Swimming Club towards the running costs to provide opportunity for disabled people to exercise in water under the care of helpers and an exercise leader. RESOLVED: To award a grant of £150.00
- Application from Chilterns Conservation Board for assistance in running costs. RESOLVED: To award a grant of £100.00

16197. **Accounts 2011/2012**

The Clerk gave an update on the accounts with regard to Budget v Actual. Cllrs copied into all finance information on expenditure against budget.

16198. **Tring Town Crier 2012**

Discussion took place on the procedures for putting together the newsletter and to allocate duties.

RESOLVED: Cllr Mrs Ransley to take responsibility for Editing with assistance from Cllr Mrs Haynes. The Clerk to take forward the advertising and manage invoices.

16199. **Town Wardens Half-Yearly Report**

Councillors received a written report from the Town Warden and were pleased to see all matters were in hand and thanked the Town Warden for the work he does for the Council.

RESOLVED: To accept the report from the Town Warden. No matters of concern and no further action required.

16200. **Information Officer's Report**

Councillors received a written report from the Information Officer and were pleased to see that the office is providing a much needed service to residents and visitors. They thanked the Information Officer for the work she, and the team of volunteers, does.

RESOLVED: To accept the report from the Information Officer. No matters of concern and no further action required.

16201. **Precept/Budget 2012/2013**

Councillors discussed the draft budget for 2012/2013 and the proposed precept.

General discussion took place on the overall budget categories and the amounts set aside in reserves. The Clerk gave advice on Council Financial Procedures and explained that it was important to not to keep using reserves to keep the precept low or within a short space of time there would be no reserves. Cllr Mrs Hearn proposed that the Council should be considering the Town Plan vision and would like the Council to consider putting money aside to take this forward. The Clerk reminded the Committee that the precept had not been raised in the last 4 years and advised that this could not continue if the Council was to ensure future security in order to provide a continued service to the Town. It was proposed by Cllr Mrs Hearn and seconded by Cllr Mrs Ransley that the precept for 2012/2013 be set at £116.280.

There being no further business of the Committee, the Chairman closed the meeting at 8.35pm

Signed: _____ Date: _____